

I Need Help with:

Name of task	Contact Person	Phone
Faculty and Staff Computer and Technology		
New faculty technology orientation	Ed Dial	4-6193
My faculty or staff computer is having problems	Neal Folgehut or Ed Dial	4-7400
Getting set up in meeting maker or oracle	Ed Dial	4-6193
Purchasing equipment for faculty and staff	Ed Dial or Neal Folgehut	4-7400
Setting up equipment for a faculty and staff presentation, workshop, or assembly	Ed Dial or Neal Folgehut	4-7400
Returning a used computer or peripheral	Neal Folgehut	4-7400
Inventory	Neal Folgehut	4-7400
Submitting an instructional equipment request	Gregg Koyamatsu	4-0751
Web Sites		
The COE web pages	TBD	
508 compliance issues	TBD	
Computer Labs and Classrooms		
The computer lab in North Education except the SMART classroom	Gregg Koyamatsu	4-0751
Scheduling computer labs in North Education	Elsa Tapia and Gregg Koyamatsu	4-0751
An issue with the SMART classroom	Neal Folgehut or Ed Dial	4-7400
Scheduling a SMART classroom	Lisa McCully	4-1427
Security, Computer Viruses, Shared Resources		
A virus that I may have caught	Ed Dial	4-6193
Security for desktop/laptop machines	Ed Dial	4-6193
Campus technology initiatives and mandated surveys	Ed Dial	4-6193
I can't connect to my shared database or documents	Gregg Koyamatsu	4-0751
Course Design and Development		
Online Surveys, Blackboard, Wimba	Andrea Saltzman	4-0943
Elearning	Andrea Saltzman	4-0943
Student Computer Support		
PACT video editing	Gregg Koyamatsu	4-0751
Student help desk	Gregg Koyamatsu	4-0751
Data Reporting		
ERST	Sandra Kahn	4-3171
Tableau	Sandra Kahn	4-3171

